



THE ARTICLES

OF

**THE INTERNATIONAL STUDY
ASSOCIATION
ON
TEACHERS AND TEACHING**

The Articles of the

INTERNATIONAL STUDY ASSOCIATION ON TEACHERS AND TEACHING
decided at the Members' Meeting August 2nd 1995
Amendment (Article 22 b) approved at the Members' Meeting June 28th 2003
Amendment to be put to the Members' Meeting, Wednesday 02 July, 2025

I Name of the Association

- 1 The Association is named "The International Study Association on Teachers and Teaching" and uses the acronym ISATT.
- 2 The Association-year and its financial year coincides with the tax-year of the country in which the funds are held.

II Purpose and Means of the Association

- 1 The purposes of the Association are to:
 - a. promote, present, discuss and disseminate empirical research on teachers, teaching and teacher education
 - b. contribute to holistic understanding and theory formation in this field
 - c. promote quality education through improved pre- and in-service teacher education (higher education), and other aspects of continuing professional development.
- 2 These objectives are pursued for the benefit of international scholars in these areas of research, and for the benefit of practitioners, including teachers, teacher educators, and other professionals in the area of continuing professional development of teachers.
- 3 The Association operates internationally.
- 4 The Association strives to pursue the purposes stated above through:
 - a. promotion and dissemination of members' work and research.
 - b. organization of regular meetings (e.g. biennial and regional conferences)
 - c. dissemination of a regular newsletter for members, and inviting members to contribute to journals and books

III Members of the Association

- 1 Membership of the Association is confined to those who are interested in and who may be expected to contribute to the purposes of the Association.
- 2 Membership of ISATT is restricted to individuals (there is no institutional membership) and cannot be transferred to another person.
- 3 It is the duty of each member of ISATT to exercise his or her powers as a member of ISATT in the way he or she decides, in good faith, would be most likely to further the purposes of ISATT.
- 4 Membership is established once a member has paid his or her membership dues.

- 5 Membership expires by
 - a. death of the member
 - b. removal from membership due to failure to pay the membership fee
 - c. removal from membership upon the grounds of factual injury or damage to the good name of the Association
 - d. withdrawal from membership through any member wishing to not renew membership either by notification or by not paying full membership within one month of membership expiry.

IV Contribution of the members

- 1 Members pay a yearly, two-yearly or four-yearly membership fee fixed by the executive committee. The executive committee may reduce fees for particular groups.

V Members' decisions

- 1 General provisions
Except for those decisions that must be taken in a particular way as indicated in sub-clause (4) of this clause, decisions of the members may be taken either by vote at a members' meeting as provided in sub-clause (2) of this clause or by written resolution as provided in sub-clause (3) of this clause.
- 2 Taking ordinary decisions by vote
Subject to sub-clause (4) of this clause, any decision of the members may be taken by means of a resolution at a members meeting. Such a resolution may be passed by a simple majority of votes cast at the meeting (including votes cast via the online voting tool).
- 3 Taking ordinary decisions by written resolution without a general meeting.

Subject to sub-clause (4) of this clause, a resolution in writing agreed by a simple majority of all the members who would have been entitled to vote upon it had it been proposed at a general meeting shall be effective, provided that:
 - a. a copy of the proposed resolution has been sent to all the members eligible to vote; and
 - b. a simple majority of members has signified its agreement to the resolution in a document or documents which are received at the principal office within the period of 28 days beginning with the circulation date. The document signifying a member's agreement must be authenticated by their signature, by a statement of their identity accompanying the document, or in such other manner as specified.
 - c. The resolution in writing may comprise several copies to which one or more members has/have signified their agreement.
 - d. Eligibility to vote on the resolution is limited to members who are members on the date when the proposal is first circulated in accordance with paragraph (a) above.

Not less than 10% of the members may request the EC to make a proposal for decision by the members. The EC must, within 21 days of receiving such a request comply with it if:

- a. the proposal is not frivolous or vexatious, and does not involve the publication of defamatory material;
- b. the proposal is stated with sufficient clarity to enable effect to be given to it if it is agreed by the members; and
- c. effect can lawfully be given to the proposal if it is so agreed.

Sub-clauses (a) to (c) of this clause apply to a proposal made at the request of members.

- 4 Decisions that must be taken in a particular way
 - a. Any decision to remove a member of the EC must be taken in accordance with clause [VIII (13)] of these Articles.
 - b. Any decision to amend these Articles must be taken in accordance with clause [XV] of these Articles (Amendment of Articles).
 - c. Any decision to wind up or dissolve the EC must be taken in accordance with clause [XVI] of these Articles (Voluntary winding up or dissolution).

VI Structure and functioning of the Association.

- 1 The association has
 - a. a members' meeting
 - b. an Executive Committeeand may have
 - c. working groups and/or committees
 - d. national representatives

VII General meetings of members

- 1 Types of general meeting

There must be at least one members' meeting (MM) of the members of the Association (ISATT) every two-year term. This meeting normally held at the biennial scientific conference of ISATT. MMs must be held at intervals of not more than 30 months. The MM must receive the annual statements of accounts from the Treasurer and the Executive Committee (EC) members' annual reports; it must decide on the budget of the next two-year term and on the organisation of the next MM and must elect members of the EC as required under clause VIII.

Other members' meetings of the Association may be held at any time and may take the form of a meeting in a virtual environment.

All members' meetings must be held in accordance with the following provisions.

2 Calling members' meetings

- a. The members of the EC:
 - must call the biennial members' meeting of the members of the Association and identify it as such in the notice of the meeting; and
 - may call any other members' meeting of the members at any time, including meetings in a virtual environment.
- b. The EC must call within 30 days a members' meeting if:
 - they receive a request to do so from at least 10% of the members of the Association; and
 - the request states the general nature of the business to be dealt with at the meeting and is authenticated by the member(s) making the request.

If, at the time of a request, there has not been any members' meeting for more than 24 months, then sub-clause b. of this clause shall have effect with 5% being substituted for 10%.

- c. Any such request may include particulars of a resolution that is intended to be proposed at the meeting.
- d. A resolution proposed must be lawful, and not defamatory, frivolous or vexatious.
- e. Any members' meeting called by the EC at the request of the members of the Association must be held within 30 days from the date on which it is called.
- f. If the EC fails to comply with this obligation to call a members' meeting at the request of its members, then the members who requested the meeting may themselves call a members' meeting.
- g. A members' meeting called in this way must be held not more than 3 months after the date when the members first requested the meeting.

3 Notice of general meetings

- a. The EC, or, the relevant members of the Association, must give at least 30 clear days' notice of any members' meeting to all members.
- b. If it is agreed by not less than 90% of all members of the Association, any resolution may be proposed and passed at the meeting even though requirements of sub-clause (3)(a) of this clause have not been met. This sub-clause does not apply where a specified period of notice is strictly required by another clause in these Articles.
- c. The notice of any general meeting must:
 - state the time and date of the meeting;
 - give the address at which the meeting is to take place;

- give particulars of any resolution which is to be moved at the meeting, and of the general nature of any other business to be dealt with at the meeting;
 - give particulars of the procedure of demanding a poll on any of the resolutions using electronic communications;
 - if a proposal to alter the Articles of the Association (ISATT) is to be considered at the meeting, include the text of the proposed alternation; and
- d. The agenda of the members' meeting shall include the following items:
- the reports of the Executive Committee on the activities of the Association
 - the accounts of the Association,
 - the advice of the accountant on the accounts of the treasurer
 - the budget for the forthcoming two years
 - the organization of the next members' meeting
 - any matter dealing with removal of members,
 - elections of members for the executive committee.
- e. Proof that an electronic form of notice was properly addressed and sent, shall be conclusive evidence that the notice was given.
- f. The proceedings of a meeting shall not be invalidated because a member who was entitled to receive notice of the meeting did not receive it because of accidental omission by the EC.
- 4 Chairing of general meetings
The Chair of the Association presides at all general meetings. In his/her absence, the Secretary or Treasurer preside the general meeting.
- 5 Quorum at general meetings
- a. No business may be transacted at any general meeting of the members of the Association unless a quorum is present when the meeting starts.
- b. Subject to the following provisions, the quorum for general meetings shall be 10% of the membership.
- c. If the meeting has been called by or at the request of the members and a quorum is not present within 15 minutes of the starting time specified in the notice of the meeting, the meeting is closed.
- d. If the meeting has been called in any other way and a quorum is not present within 15 minutes of the starting time specified in the notice of the meeting, the chair must adjourn the meeting. The date, time and place at which the meeting will resume must be announced by the Chair and be notified to the Association's members at least seven clear days before the date on which it will resume.
- e. If at any time during the meeting a quorum ceases to be present, the meeting may discuss issues and make recommendations to the EC but may not make any decisions. If decisions are required which must be made by a meeting of the members, the meeting must be adjourned.

- 6 Voting at general meetings
- a. Decisions shall be taken by a simple majority of votes cast at the meeting. Every member has one vote.
 - b. Except for general meetings in a virtual environment, a resolution put to the vote of a meeting shall be decided on a show of hands, unless a poll is duly requested.
 - c. A poll may be demanded by the Chair, by at least 10% of the members present at the meeting or, using electronic communications the procedure for which will be included in the notice of the meeting.
 - d. A poll requested on a question of adjournment must be taken immediately at the general meeting.
 - e. A poll on any other matter shall be taken using electronic communications. Such poll shall be announced to all members and the result of the poll shall be announced within 30 days of the demand for the poll.
 - f. Voting at general meetings in a virtual environment shall always take the form of a poll that is taken using electronic communications.

- 7 Adjournment of meetings
- The Chair may with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting to another time/or place. No business may be transacted at an adjourned meeting except business which could properly have been transacted at the original meeting.

All members are admitted to the members meeting. Guests may be invited by the executive committee.

VIII The Executive Committee

- 1 The Executive Committee shall: submit issues to the members' meeting for their decision; carry out the decisions made at the members' meeting; and, conduct the general business of the Association in the periods between members' meetings.
- 2 The Executive Committee is elected by the members at a regular or extra-ordinary members' meeting.
- 3 Only those who have been members of the Association for at least two years can be elected to the Executive Committee.
- 4 Members of the Executive Committee must retire after a maximum of three terms in office. A term of office is two years (normally from one biennial general meeting until the next one).
- 5 Any person who retires from a position on the Executive Committee is eligible for reappointment. A member of the Executive Committee who has served for three

consecutive terms may not be reappointed for fourth consecutive term but may be reappointed after an interval of at least four years.

- 5 The members' meeting will first elect the Chair and Secretary/Treasurer by separate elections. Subsequently it will elect the additional members of the Executive Committee in a separate election. After these elections the Executive Committee will appoint from its midst the persons responsible for the other functions mentioned in Article 22.
- 6 The Executive Committee will consist of the following members:
 - a Chairperson
 - b Secretary
 - c Treasurer
 - d Newsletter Editor
 - e National Representatives Coordinator
 - f Outreach Coordinator
 - g Up to 4 Members-at-Large
 - h Editor of the Journal of the Association (ex-officio non-voting member)
- 7 The Executive Committee shall act as the agent of the Association in all business matters and negotiate on its behalf. The ISATT has an unincorporated status and, as an Unincorporated Association, it cannot own property or enter into contracts.
- 8 The Executive Committee may be assisted or advised by experts from outside the Association or by other committees on affairs relating to the purpose of the Association and shall have the power to add to its membership.
- 9 It shall be the duty of
 - a. the Chairperson to preside at all Executive Committee and members' meetings; to sign contracts or similar documents, with the Secretary, on behalf of the Association and to perform such other duties as are incident to his/her office, or as may properly be required by vote of the Executive Committee.
 - b. the secretary will bring to the attention of the Executive Committee and of the Association such matters as deemed necessary; to conduct the official correspondence of the Association; to issue official call and notices of meetings.
 - b. the Treasurer will approve payments or other drafts upon the funds of the Association as may be necessary; to execute, co-sign (with the Chair) and deliver any contracts, deeds, instruments or other documents which shall be required on behalf of the Association by the Articles or by vote of the Association; to have custody of all funds and securities and to deposit same in the name of this Association in such bank or banks as the Association may direct; to have custody of all other property of the Association not otherwise expressly provided for by these Articles; to collect dues and other debts due to the Association; to - at any reasonable times - exhibit the books and accounts to the executives and/or the members' meeting and in general perform all such duties as may be incident to the office or as properly may be required by vote

of the Executive Committee or the members' meeting at any duly constituted meetings.

- c. the Newsletter Editor and the National Representatives liaison person(s) to perform the duties and responsibilities assigned to them by the Executive Committee or members' meeting.
 - d. the Editor of the Journal of the Association to be responsible - with the assistance of the editorial board - for the editing of the Journal in line with any guidelines decided by the members' meeting.
- 10 If not stipulated otherwise in these Articles, all decisions of the Executive Committee are taken by a majority of the recorded votes.
- 11 In the case of death, incapacity or resignation of the Chairperson, the Secretary as Vice-Chairperson takes over his/her responsibilities until the next election.
- 12 In the case of death, incapacity or resignation of the Secretary/Treasurer, a new Secretary/Treasurer should be appointed by the Executive Committee for the period until the next election.
- 13 A member of the Executive Committee may be removed from office by the affirmative vote of five of the seven members of the Executive Committee at any regular or special meeting of the EC called for that purpose for nonfeasance, malfeasance, or misfeasance, for conduct detrimental to the interests of the Association, for lack of sympathy with its purpose or for refusal to render reasonable assistance in carrying out its duties. In such a case the rest of the Executive Committee takes over the responsibilities of the person(s) removed, with joint responsibility.
- 14 Meetings of the Executive Committee may be called at any time on the call of the Chairperson, the Secretary/Treasurer or three of the members of the Executive Committee. A quorum at any meeting shall consist of at least four Executive Committee members.

IX Working groups / ad hoc committees.

- 1 The Executive Committee may delegate any of their powers or functions to a committee or committees, and, if they do so, they must determine the terms and conditions on which the delegation is made. The Executive Committee may at any time alter those terms and conditions or revoke the delegation.
- 2 This power is subject to the following requirements –
 - a. a committee may consist of two or more persons, but at least one member of each committee must be a member of the Executive Committee
 - b. the acts and proceedings of any committee must be brought to the attention of all members of the EC as soon as is reasonably practicable; and
 - c. the EC shall from time to time review the arrangements which they have made for

the delegation of their powers.

X National representatives.

1. The Executive Committee may appoint a National Representative from any country where the Association has members as well as remove a National Representative from his/her position if they are no longer active in the Association.
2. The National Representatives Coordinator is a member of the EC. The National Representatives Coordinator communicates with new National Representatives, convenes meetings of the National Representatives, and reports to the full EC on a regular basis about activities of National Representatives.
3. The National Representatives may coordinate national activities of the Association, assist in recruitment of new members and act as liaison persons between the national membership and the Association, contribute to the ISATT newsletter and be invited to be members of the Editorial Board of the ISATT Journal.

XI The finances

1. The pecuniary resources of the Association consists of:
 - a dues and contributions of the members,
 - b contributions from supporting institutions/ associations,
 - c donations and legacies,
 - d the proceeds of publications,
 - e a fixed payment from biennial conference organizers.
2. ISATT funds are used to meet fixed costs of the Association with surpluses being applied to support ISATT activities (e.g. regional conferences, travel grants, bursaries) the contribute to meeting ISATT objectives.
3. Accounts are prepared by ISATT Administrator and signed off by the Treasurer The administration of the financial resources shall be controlled and reviewed by an independent accountant approved at the members' meeting upon recommendation by the Executive Committee and the accounts will be reported at each members' meeting.
4. Financial funds are to be held in an independent account controlled by the ISATT Administrator and reviewed by the ISATT Treasurer.

XII Keeping of Registers

The Association must comply with its obligation under the General Regulations in relation to the keeping of, and provision of access to, registers of its members and Executive Committee members.

XIII Minutes

The EC must keep minutes of all:

- 1 appointments of officers made by the EC;

- 2 proceedings at general meeting of the Association;
- 3 meetings of the EC and committees of the EC including:
 - a the names of the members present at the meeting;
 - b the decisions made at the meetings; and
 - c where appropriate the reasons for the decisions;
- 4 decisions made by the EC otherwise than in meetings.

XIV Meetings and proceedings of executive committee

1. Calling meetings
 - a Any EC member may call a meeting of the EC.
 - b Subject to that, the EC shall decide how their meetings are to be called, and what notice is required.
2. Chairing of meetings
The Chair of the Association presides at all EC meetings. In his/her absence, the Secretary or Treasurer preside the EC meeting.
3. Procedure at meetings
 - a No decision shall be taken at a meeting unless a quorum is present at the time when the decision is taken. The quorum is two EC members, or the number nearest to one third of the total number of executive committee members, whichever is greater, or such larger number as the EC may decide from time to time. An EC member shall not be counted in the quorum present when any decision is made about a matter upon which he or she is not entitled to vote.
 - b Questions arising at a meeting shall be decided by the majority of present members who eligible to vote.
 - c In the case of an equality of votes, the Chair shall have a second or casting vote.
4. Participation in meetings by electronic means
 - a A meeting may be held by suitable electronic means agreed by the EC in which each participant may communicate with all the other participants.
 - b Meetings held by electronic means must comply with rules for meetings, including chairing and the taking of minutes.

XV Amendment of Articles

- 1 These Articles can only be amended:
 - a by resolution agreed in writing by all members of the Association; or
 - b by a resolution passed by a 75% majority of votes cast at a general meeting of the members of the Association.

XVI The dissolution of the Association

1. The Association may be dissolved by 2/3 majority of those present at the members'

meeting.

2. A motion for dissolution of the Association shall be carried out in the same way as a motion to modify Articles.
3. In case of the dissolution the last members' meeting decides where the eventual funds should be disbursed.

I\Articles\Amended May 2025/ May, 2019/April 1996